

Development Plan for BDCEG Resident Clients

Proof of Concept: pre BDCEG

- Business idea is contemplated
- Counseling is sought out
- TSBDC orientation
- Business planning begins
- Determine capacity
- Brainstorming
- How business should be run
- Who are the managing partners
- Marketing plan developed
- Customer list is formed
- Research manufacturing or office space
- Business plan with financial projections are finalized
- Legalities of setting up the business
- Investment of capital
- Permits/Licensees are secured
- Insurance is purchased

Launch-Start-up Phase: 1st year

- Secure location for business operations, build out
- Set up office or operations
- Phone, ISP, fax, P.O Box, internal machinery
- Set up bookkeeping procedures
- Establish vendor relationships
- Business cards, letterhead
- Hire employees
- Advisory boards are established
- Internal processes are initiated
- Initial sales
- Creating customer base
- Processes for providing service are established
- Management teams are determined
- Entrepreneurial classes attended, i.e.; Quick Books, Marketing, Sales, Taxation, etc
- Trade organization involvement, i.e.; Chamber, CMA, Homebuilders, BNI, etc.

Continued on next page

Development Plan for BDCEG Resident Clients (Continued)

Early Growth Phase: 2nd year

- Keep the cash flow going
- Expansion of its activities
- Marketing plan implemented, web site,
- Enhancement of customer base
- Staff hired or contracted labor
- Products and services are gaining acceptance in the marketplace
- Profit margins increase
- Infusion of additional capital to buy equipment/staff to increase production
- Streamline or automate production
- Establish additional service network
- Procure more goods for trade

Growth/Maturity Phase: 3rd year through graduation

- Cash flows stabilize
- Establishment of marketing networks
- Operational channels are completed
- Brands become well known
- Stable and faithful customer following
- Research real estate market for service, retail or manufacturing space
- Consider expansion or diversification
- Prepare for Graduation from BDCEG!!

SCHEDULE 1

Tenant: _____

- Description of Tenant: _____
(Tennessee Corp, LLC, LP, Proprietorship, General Partnership)

Suite # _____ Approximate square footage: _____

Beginning Date: 7/1/2009 Ending Date: 6/30/2010

Type of space: Office Manufacturing

Security Deposit: _____

First Year
Base Rental: _____ monthly

TENANT:

By: _____ d/b/a Business Development Center
Title: _____

LANDLORD:

Chattanooga Chamber Foundation
By: _____
Title: _____

Second Year Base Rental: \$8.50 Per Square Foot (\$ _____) monthly _____ L. Initials _____ T. Initials

Third Year Base Rental: \$9.00 Per Square Foot (\$ _____) monthly _____ L. Initials _____ T. Initials

Rental Surcharge: _____ (\$25.00) monthly _____ L. Initials _____ T. Initials

Effective Date of Surcharge: _____

TENANT
SUITE #

OFFICE LEASE AGREEMENT

THIS LEASE AGREEMENT is made and entered into as of the [1st] day of [July], [2009], by and between The Chattanooga Chamber Foundation doing business as Business Development Center ("BDC") (the "Landlord") and [] (the "Tenant").

WHEREAS, Hamilton County, Tennessee (the "County") owns the real estate known as 100 Cherokee Blvd., Chattanooga, Tennessee 37405 (the "Property"); and

WHEREAS, the County has leased the Property to Landlord for the purpose of operating a business incubator program; and

WHEREAS, Landlord with the support of the County and the City of Chattanooga (the "City") operates the BDC as a business incubator program furnishing start up assistance to new or expanding businesses by offering below market rental space and other services ("Other Services"); and

WHEREAS, in order to qualify as a participant in the BDC, and as a condition precedent to Tenant's occupancy of the Premises, Tenant shall furnish to Landlord the following documentation, the form and content of which shall be subject to Landlord's approval:

- (1) A business plan,
- (2) Financial Projections for three years,
- (3) Business license,
- (4) Development Plan (outlining business education and counseling in which Tenant will participate),
- (5) Certificate(s) of insurance coverage, and
- (6) If a registered entity, copies of articles filed with Secretary of State together with certificate by appropriate officer of entity certifying that individual is authorized to execute this Lease Agreement; and

WHEREAS, the selection of participants for the BDC shall be at the sole discretion of the Landlord.

WITNESSETH:

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and undertakings contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Landlord shall not be liable for selecting or rejecting any tenant for participation in the BDC program.

2. Landlord shall not be liable for the failure to furnish Other Services.

3. Premises. Landlord hereby leases to Tenant, and Tenant accepts from Landlord, certain space (referred to herein as the "Premises") that is a part of the building located on the Property. The Premise is more particularly identified by the suite number shown at the top of page 1 and by the floor plan shown on Exhibit A attached hereto and incorporated by reference.

4. Term. The lease term shall be for one year. The beginning and ending dates of the Lease are set forth on Schedule 1, attached hereto and incorporated by reference, subject to the provisions on Tenant Default found in Section 22. The Lease may be extended for two additional one year terms with an adjustment to the rent or other terms of the Lease as mutually agreed to by the parties. Thirty (30) days prior to the expiration of the initial term and prior to the expiration of the first renewal term, Tenant shall furnish Landlord with an updated Business Plans, updated three year financial projections, updated Development Plan, and certificate(s) of insurance for each of the renewal terms. The decision to extend the Lease will be at the sole discretion of Landlord.

5. Base Rental. Tenant shall pay to Landlord at the BDC offices at 100 Cherokee Boulevard, Chattanooga, Tennessee 37405, or to such other person or entity or at such other place as Landlord designates in writing, the Base Rental set forth on Schedule 1, payable on the first day of each month during the term of this Lease. In the event that the term as shown on Schedule 1 does not begin on the first day of the month or end on the last day of the month, the first and/or last monthly rental payment shall be prorated. All payments shall be by company check or in immediately available funds.

6. Rental Surcharge. To assist Landlord in paying for an increase in utilities, insurance or other expenses of Landlord, upon thirty day notice to Tenant, Landlord, in Landlord's discretion, is entitle to impose a Rental Surcharge increasing the Base Rental. If Landlord gives Tenant a Notice of a Rental Surcharge, Tenant shall be entitled to cancel this Lease Agreement and vacate the Premises by the end of the thirty day notice period.

7. Care of Premises and Property. Tenant agrees:

(a) To comply with all applicable laws, ordinances or regulations of any governmental body having jurisdiction over the Premises or the Property,

(b) To comply with all reasonable rules and regulations which Landlord may establish, subject to revision with prior notice,

- (c) Not to damage any part of the Premises or the Property,
- (d) Not to permit an employee, agent, customer or visitor to engage in any activity, trade or occupation on the Premises or the Property, which is unlawful,
- (e) Not to create a hazard or engage in any activity which could endanger life, limb or property,
- (f) Not to permit any employee or visitor to create a hazard or engage in any activity that could endanger life, limb or property,
- (g) Not to permit any activity that would adversely affect any insurance on the Premises or the Property,
- (h) Not to place any signage on the Premises or the Property except that which the Landlord has first approved in writing,
- (i) Not to permit any employee, agent, customer or visitor of Tenant to violate any obligation under this Lease,
- (j) To be responsible for any damages to Premises or Property caused by employees, agents, customer or visitors resulting from vandalism, negligence or violation of any obligation of Tenant under this Lease, and
- (k) To surrender the Premises (together with all keys to the Premises) in as good a condition as existed at the beginning of the term of this Lease, reasonable wear and tear and damage by fire, the elements, and other casualty excepted.

8. Purpose. Tenant shall use and occupy the Premises only for the purpose or purposes set forth in the Tenant's business plan that has been furnished to Landlord. Tenant's use of the Premises shall not violate any applicable ordinance, law or regulations or any governmental body.

9. Parking. A limited amount of parking is available to tenants on a "first come first serve" basis. Reserved parking is available at a commercial lot across Manufacturer's Road. In the event Tenant signs up for one or more reserved parking spaces, Tenant shall pay to Landlord in advance the contract rate for parking and such charges shall be treated as additional rental payable the first of each month with Tenant's monthly rental payment.

10. Utilities. Landlord will be responsible for furnishing certain utilities as set forth on Schedule 2 attached hereto and incorporated by reference. The expense of any utilities or services charged to Tenant as set forth in Schedule 2 shall be treated as additional rental payable by Tenant to Landlord the first of each month.

11. Taxes. Tenant shall pay all state, county and municipal taxes assessed against the Premises during the term of this Lease. Currently the Property is being treated as exempt from real property taxes. In the event the City of Chattanooga, Hamilton County and the State of Tennessee or any one or more of them shall demand payment of real property taxes for any

period of Tenant's occupancy, Tenant agrees to pay Tenant's pro rata share based on the Premises square footage compared to the total rentable square footage of the Property.

12. Quiet Enjoyment. So long as Tenant shall keep and perform the covenants herein contained to be performed by Tenant, Landlord covenants that Tenant may peaceably and quietly have, hold, and enjoy the Premises for the full term of this Lease, and any and all renewals hereof, subject to the rights of the Owner.

13. Insurance.

(a) Tenant shall maintain insurance insuring Tenant against loss or injury to any of Tenant's personal property located on the Premises.

(b) Tenant shall maintain, at all times during the term of this Lease, with good and responsible insurance companies, policies of commercial general liability insurance, in which Landlord shall be named as an additional insured, with limits of liability acceptable to Landlord.

(c) Tenant shall use its best efforts to have Landlord named as an additional insured or loss-payee, as the case may be on the insurance coverage required by this Lease and shall use its best efforts to obtain waivers of subrogation from its insurers.

(d) Tenant shall furnish Landlord copies of insurance policies or certificates of coverage, which will show that the insurance policies will not be cancelled or modified until after 60 days prior written notice to Landlord.

(e) In the event of cancellation of Tenant's insurance or any modification adverse to Landlord's interest, Landlord shall be entitled to deny Tenant's access to the Premises until Landlord is furnished written notice by the insurer or authorized agent that the insurance has been reinstated.

14. Indemnity. Tenant shall indemnify and hold Landlord harmless from and against all losses, damages, claims, liabilities and expenses, including but not limited to attorney's fees, incurred by Landlord, or to which Landlord may be put, by reason of any injuries or damages to persons or property arising out of or relating to activities of Tenant, including Tenant's employees, agents, or customers upon the Premises.

15. Tenant Alterations, Installations, and Changes in Premises.

(a) Tenant may at its own expense make alterations to the Premises only with Landlord's prior written approval of the alterations and the contractor, if any. Any alteration shall not impair the safety or the appearance of the Premises and the Property and shall be made according to all applicable laws, ordinances or regulations.

(b) All alterations made or installed on the Premises by Tenant under Article 15(a) above shall be the property of Landlord and shall be surrendered with the Premises at the end of the Lease without compensation to Tenant. If at the termination of this Lease, Landlord directs by written notice to Tenant, Tenant shall, at its own expense promptly remove any alterations designated by Landlord and repair any damage to the Premises caused by the removal.

(c) Tenant agrees to promptly pay all sums allegedly due and payable by Tenant for any labor or services performed or materials supplied to the Premises. Tenant shall indemnify and hold Landlord harmless from any and all claims, liens or costs (including but not limited to attorney's fees), which arise from Tenant's alterations.

16. Security Deposit. Landlord requires receipt of a Security Deposit in the amount as shown on Schedule 1 as a deposit for the faithful performance by Tenant of all of its obligations under this Lease as well as any extensions or renewals thereof. No interest shall be paid on Tenant's Security Deposit. Said Security Deposit may be applied by Landlord, at Landlord's discretion, toward payment of any obligations of Tenant under this Lease. Any Security Deposit remaining will be refunded upon Lease Termination, subject to Tenant's return of all keys and inspection by Landlord of the vacated Premises.

17. Subordination. Tenant agrees that this Lease and Tenant's interest in this Lease shall at Landlord's option be secondary to the County's lease and to any mortgage, deed of trust or other method of financing or refinancing now or hereafter placed on the Premises or the Property. Tenant further agrees that it will execute and deliver any and all documents necessary to show that Tenant's rights under this Lease are secondary.

18. Relocation. Landlord hereby reserves the right to relocate Tenant to another space within the Building during the Lease-Term so long as the number of square feet so substituted equals or exceeds the number of square feet in the Leased Premises.

19. Destruction or Damage to Premises. If the Premises or the building in which the Premises are located should be damaged or destroyed by fire or other insurable casualty, Landlord at its option may terminate this Lease upon written notice to Tenant or may, subject to the time that elapses due to adjustment of fire insurance, repair and/or restore the same to substantially the condition it was in immediately prior to such damage or destruction. If Landlord does not terminate this Lease, rent payable under this Lease shall be abated proportionately according to the floor area of the Premises which is usable by Tenant. Such abatement shall continue for the period commencing with such damage or destruction and ending with the completion by the Landlord of such work of repair and/or reconstruction. If, however, Landlord chooses to terminate this Lease Tenant shall immediately surrender the Premises to Landlord.

20. Sale of Property. In the event either Landlord or County were to determine to discontinue operating the BDC on the Property or otherwise were to determine to sell or transfer the Property, Landlord may terminate this Lease upon three (3) months notice to Tenant.

21. Waiver of Subrogation. Landlord and Tenant, and their agents, employees and guests, and all parties claiming under them, by way of subrogation or otherwise, hereby mutually release and discharge each other from any and all claims and liabilities for any loss or damage to persons or property arising from or caused by any hazard covered by insurance on the Premises, or covered by insurance in connection with the Property or contents or activities conducted upon the Premises, regardless of the cause of damage or loss. The failure of either party to maintain casualty or public liability insurance shall not affect this waiver in the event of loss or damage for which insurance could have been obtained. Landlord and Tenant agree to notify their respective insurance carriers of the provisions of this Paragraph, Waiver of Subrogation, and to

use their best efforts to have the provisions hereof incorporated in their respective insurance policies. However, this Paragraph shall not be affected by the failure of any insurance carrier to incorporate these provisions in such policies.

22. Tenant Default. Upon the happening of any one or more of the events of default set out below in paragraphs (i) through (vii), Landlord shall have the right, at Landlord's sole option, to terminate this Lease at any time after the expiration of any applicable notice periods set forth below; and at any time after the expiration of any applicable notice periods set forth below, to reenter and relet the Premises, or parts or parcels thereof, provided that such termination, reentry and/or reletting shall not discharge Tenant from any liability or obligation hereunder, except that net rents collected from others as a result of such reletting shall be a credit on Tenant's liability for rents payable under the terms of this Lease as provided hereinabove:

- (i) If Tenant should fail to pay by the tenth of each month any installment of rent or other charges or fees required by this Lease Agreement;
- (ii) If Tenant shall fail to immediately remove a hazardous condition;
- (iii) If Tenant is adjudged a bankrupt, or a receiver or trustee is appointed for Tenant's property, or any other execution or legal process is levied upon all or substantially all of the property and effects of Tenant located upon the Premises, which adjudication, appointment, or execution is not set aside or discharged of record, as the case may be, within sixty (60) days;
- (iv) In the event Tenant makes a general assignment for the benefit of its creditors or files a petition for a reorganization, or an arrangement, under the appropriate provisions of any state or federal bankruptcy statutes;
- (v) If Tenant fails to participate in business education and counseling as provided in Tenant's Development Plan;
- (vi) In the event Tenant violates any of the terms, covenants, and conditions of this Lease (excluding the failure to pay rent or failure to remove a hazardous condition) and such default is not cured by Tenant within ten (10) days after the giving of written notice thereof by Landlord to Tenant (it being agreed that, in connection with a default not reasonably susceptible of being cured within ten (10) days, the time within which Tenant may cure the same shall be extended for such additional period as may be reasonably necessary to complete the same but no longer than sixty (60) days); or
- (vii) In the event Tenant violates any of the terms, covenants, and conditions of any other lease or agreement entered into by Tenant and Landlord and such default is not cured within any applicable cure period provided by such other lease or agreement. Any default by Tenant under this Lease Agreement shall also constitute a default under any other lease or agreement.

Upon the happening of any of the events set forth in paragraphs (i) through (vii) above, Landlord may give to Tenant, written notice of election to terminate this Lease, and this Lease shall expire upon the receipt by Tenant of such notice. Lessor may then enter the Premises by picking or changing the locks, if necessary, and take possession of all or any part of the personal property, remaining on the Premises and may sell all or any part of the personal property at a public or private sale. If all or part of the personal property is sold, Tenant appoints Landlord Tenant's attorney-in-fact to execute appropriate documents to transfer to purchaser Tenant's title and interest in the personal property sold to purchaser. The proceeds of the sale of the personal property shall be applied by Landlord toward the reasonable costs and expenses of the sale, including attorney's fees, and then toward the payment of all sums then due by Tenant to Landlord under the terms of this Lease, any excess remaining shall be paid to Tenant or any other person entitled there by law.

Nothing herein, however, shall be construed to require Landlord to reenter and relet in any such event or events, nor shall anything herein be construed to postpone the right of Landlord to sue for rent, whether past due or whether matured by acceleration or otherwise; provided, however, that Tenant shall have the right, within any notice period provided above, to cure any default or defaults, (other than failure to pay rent or failure to remove a hazard), and if such default is cured by Tenant within such period, dating from the receipt by Tenant of said notice, Landlord shall not have the right to proceed with forfeiture or reentry.

23. Landlord Default. If Landlord fails to observe or perform any of the terms, covenants, and conditions of this Lease, Tenant shall give to Landlord thirty (30) days' written notice of such default during which time Landlord may cure such default. If Landlord does not cure such default, Tenant may exercise any remedies available to it.

24. Cumulative Remedies. No remedy or election set forth in this Lease shall be deemed exclusive but shall, when possible, be cumulative with all other remedies at law or in equity.

25. Assignment and Subletting. Tenant may not assign or sublet all or any portion of the Premises, or permit the use of the Premises by a party other than Tenant during the term of this Lease.

26. Entry. Landlord may enter the Premises during Tenant's normal business hours to show the Premises to mortgagees, or prospective purchasers or tenants, or to inspect the Premises, or to make repairs required of Landlord under the terms hereof or repairs to adjoining space within the building in which the Premises are located or for any other reasonable purpose; provided, however, wherever possible, Landlord shall give Tenant prior notice of such entry. Such entry by Landlord shall not entitle Tenant to any rent abatement.

27. Holding Over. If Tenant remains in possession of the Premises or any part thereof after expiration of the term of this Lease with or without Landlord's acquiescence and without any agreement between the parties, Tenant shall be an at-will tenant and such tenancy shall be subject to all the provisions hereof provided that the rental payments shall increase to 150% of the amount payable by Tenant at the expiration of the Lease.

28. No Waiver. The failure of either party to insist in any instance on strict performance of any covenant or conditions hereof, or to exercise any option herein contained, shall not be construed as a waiver of such covenant, condition, or option in that or any other instance.

29. Notices. Any and all notices and other communications provided for in this Lease shall be given in writing. Unless otherwise provided herein, such notices shall be deemed given when delivered by hand or when deposited in the United States mail, proper postage prepaid, and certified, return receipt requested, and addressed as follows:

To Landlord:

Chattanooga Chamber Foundation
Attention: Chief Financial Officer
811 Broad Street
Chattanooga, Tennessee 37402

To Tenant:

[]
[100 Cherokee Blvd. Suite]
[Chattanooga, TN 37405]

Either party may, at any time, change the place of receiving notice by giving written notice in the manner prescribed above of such change of address.

30. Successors and Assigns. The provisions of this Lease shall be binding upon and inure to the benefit of Landlord and Tenant, and their respective successors and assigns.

31. Enforceability. If any term or provision of this Lease shall be invalid or unenforceable, the remaining terms and provisions hereof shall not be affected thereby; if the application of any term or provision of this Lease to any person or circumstance shall to any extent be invalid or unenforceable, such term or provision shall remain applicable as to those persons or circumstances to which it shall be valid and enforceable; and each term and provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

32. Attorneys' Fees. Landlord and Tenant agree to pay all attorneys' fees and expenses incurred by the other party in enforcing any of the obligations of such party under this Lease, or in connection with any litigation or negotiations to which Landlord or Tenant, as the case may be, has been put, as a result of the failure by the other party to observe or perform any of the terms or conditions of this Lease.

33. Broker. Landlord and Tenant agree to indemnify and hold each other harmless from and against any and all claims for brokerage commissions arising out of any communications or negotiations had by either Landlord or Tenant with regard to the Premises.

34. Payment on Demand. All payments required hereunder, unless otherwise specified, shall be due and payable on demand.

35. Miscellaneous.

(a) Late Fees. Upon the written approval of Landlord, all payment of rent or other charges made after the tenth of the month shall include a 10% late fee.

(b) Returned Checks. Tenant agrees to pay a Returned Check Fee of \$30.00 to reimburse Landlord the direct costs and expenses of handling any check returned unpaid by Tenant's bank. The Tenant agrees to pay the face value of any returned check plus the Returned Check Fee to the Landlord's office at the BDC within three business days via cashier's check, money order or cash. Tenant agrees that the presentation of 2 checks subsequently dishonored by the Tenant's bank within a period of 18 months shall entitle Landlord to require all future payments via cashier's check, money order or cash.

(c) End of Term. At the termination of this Lease, Tenant shall surrender the Premises broom clean and in good order and condition except for reasonable wear and tear.

(d) Relationship of Landlord and Tenant. Tenant shall not use any trademark, service mark or trade name of Landlord, nor shall Tenant hold itself out as having any business affiliation with Landlord without having specific written agreement from Landlord.

(e) No Waiver of Breach. Any failure or neglect by Landlord to assert or enforce any rights or remedies because of any breach or default by Tenant under this Lease shall not (except as to those specific instances when express time limits are provided for taking action) prejudice Landlord's rights or remedies with respect to any existing or subsequent breaches or defaults. Acceptance of any partial payment from Tenant will not waive Landlord's right to pursue Tenant for any remaining balance due nor shall any endorsement or statement on any check or any letter which acknowledges a check or payment as rent be deemed an accord and satisfaction.

(f) Titles. The titles and Article headings are inserted only for convenience and are not to be construed as part of this Lease.

(g) Governing Law. This Lease has been entered into, and shall be governed by, shall be interpreted and construed in accordance with the laws of the State of Tennessee.

(h) Entire Agreement. This Lease Agreement contains all the agreements and understandings made between the parties and may only be modified in writing signed by the parties.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and date first above written.

TENANT:

[],
[a Tennessee corporation / limited liability
company / general partnership, etc.]

By: _____

Name: _____

Title: _____

LANDLORD: Chattanooga Chamber
Foundation, a Tennessee nonprofit corporation

By: _____

Name: _____

Title: _____

SCHEDULE 2

Utilities for Office Space

Landlord shall provide the following utilities at Landlord's expense:

- Normal heating and air conditioning during regular business hours
- Electricity for lighting and normal office equipment
- Janitorial service

An increase in the cost to Landlord of any utilities may trigger a rental surcharge.

Landlord shall not be liable for partial or total interruption of any of the above services.

Tenant shall not use any equipment that will cause an additional electrical load without the written permission of the Landlord including, but not limited to:

- Refrigerator
- Microwave oven
- Cooking equipment
- Portable heaters

Tenant shall be responsible for providing at Tenant's expense:

- Telephone service
- Internet service

FORM ED-612 (REV. 5-02)	U.S. DEPARTMENT OF COMMERCE Economic Development Administration	1. NAME AND ADDRESS OF ORGANIZATION ORGANIZATION	PROJECT NO.:	EDA USE ONLY									
CURRENT AND ESTIMATED EMPLOYEE DATA		NO. AND STREET 100 Cherokee Blvd. Suite	2. ORGANIZATION IS: <input type="checkbox"/> APPLICANT <input type="checkbox"/> OTHER PARTY										
CITY Chattanooga		3. CURRENT TEMPORARY AND PART-TIME EMPLOYEES TOTAL _____ FEMALES _____ MALES _____											
STATE AND ZIP TN 37405		6. PERMANENT JOBS TO BE SAVED											
4. CURRENT PERMANENT POSITIONS		5. NEW PERMANENT JOBS ESTIMATED TO BE CREATED AS A RESULT OF THIS PROJECT											
JOB CATEGORIES	Sex	Total Em- ployees	American Indian or Alaskan Native	Asian	Black or African American	Hispanic or Latino	Native Hawaiian or Other Pacific Islander	White Not of Hispanic Origin	Age (40 or above)	Total Em- ployees	Total Minorities	Total Age (40 or above)	
OFFICIALS AND MANAGERS	F												
	M												
PROFESSIONALS	F												
	M												
TECHNICIANS	F												
	M												
SALES WORKERS	F												
	M												
OFFICE AND CLERICAL	F												
	M												
CRAFTSPERSON (SKILLED)	F												
	M												
OPERATIVES (SEMISKILLED)	F												
	M												
LABORERS (UNSKILLED)	F												
	M												
SERVICE WORKERS, OTHER	F												
	M												
TOTAL	F												
	M												
GRAND TOTAL													
7. NAME OF LABOR MARKET AREA		Total Number	Female	American Indian or Alaskan Native	Asian	Black or African American	Hispanic or Latino	Native Hawaiian or Other Pacific Islander	8. THIS FORM PREPARED BY (Typed Name) Kathryn Foster (Typed Position) Director				
LABOR FORCE OF AREA		%	%	%	%	%	%	%	(Date and Telephone Number) (423) 752-9406				
UNEMPLOYMENT OF AREA		%	%	%	%	%	%	%	Authorized Organization Official:				
EMPLOYED/APPLICANT OR OTHER PARTY		%	%	%	%	%	%	%	(Typed Name and Title)				
DATE AND SOURCE OF LABOR MARKET DATA:												(Signature and Date)	

**Business Development Center
Access Release Form**

I, _____ (Tenant) as the authorized representative(s) of

_____ (Company) do hereby authorize
the Business Development Center management staff to allow the following person(s)
harmless and indemnify the Business Development Center with regard to any and all
liability resulting from such access.

Owners Name: _____

Date: _____

Witness: _____

This form may be revised at any time, as the tenant deems necessary.



Membership Application

BUSINESS/ORGANIZATION _____

List Name In Directory as:(If different from above)_____

MAIN INDIVIDUAL SALUTATION_____ FIRST NAME_____ LAST NAME_____

MAIN INDIVIDUAL TITLE_____ POSITION_____ PREF. NAME_____

MAIN INDIVIDUAL EMAIL ADDRESS _____

JOINED DATE _____ # OF FTE EMPLOYEES_____ ANNUAL DUES \$ _____

STREET ADDRESS _____

CITY, STATE, ZIP _____

MAILING ADDRESS (if different from above) _____

PHONE _____ FAX _____

WEBSITE ADDRESS _____

PERSON TO RECEIVE DUES INVOICE (if different from above) _____

ADDITIONAL REPRESENTATIVES (for mailing list. Include name, email address)

FIRST NAME	LAST NAME	TITLE	EMAIL ADDRESS	PHONE	FAX
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

TYPE OF BUSINESS _____ NUMBER OF UNITS _____

AREAS OF INTEREST (circle selections):

- Ambassadors Community Development Finance Leadership Membership
- Public Policy Small Business & Entrepreneurship Workforce Development

COUNCILS YOU WOULD LIKE TO BE INVOLVED WITH (circle selections):

- Brainerd-East Hamilton Co. East Ridge Eastgate/Ridgeside Enterprise Gateway Hixson
- North Chattanooga Ooltewah/Collegedale Red Bank Market Center Soddy Daisy Southside

ANNUAL INVESTMENT: Please compute investment based on formula located on the back of this page. Total investment: \$_____.

METHOD OF PAYMENT (circle one):

- Check Cash Credit: Visa MC Discover C I D # (on back of card) _____

Cardholder name: _____ Card # _____ Exp Date _____

ENHANCED WEB LISTING FIRST YEAR FREE _____ YES _____ NO MEMBER MUST PROVIDE LOGO _____

MEMBER'S SIGNATURE _____ DATE _____

COUNCIL LEAD _____ COUNCIL INDIVIDUAL _____

CONTACT: Chattanooga Area Chamber of Commerce, 811 Broad Street, Chattanooga, TN 37402
 Phone: (423) 763-4372 Cell: 605-2213 Fax: (423) 267-7242

CHATTANOOGA AREA CHAMBER OF COMMERCE

Investment Formula

# Employees (FTE)	Annual Investment
1 to 3	\$295
4 to 8	\$320
9 to 14	\$370
15 to 19	\$410
20 to 99	\$445 plus \$6/employee over 20 employees
100+	\$925 plus \$5 per employee over 100 employees
Associate	\$500 (Businesses with no local facilities)

Exceptions: All categories have minimum dues of \$295.

Financial Institutions

\$35 per million of deposits

Lodging and Housing

Convention Hotels - \$5.25 per room

Other hotels and motels - \$3.15 per room

Professional Firms (includes accountants, attorneys, dentists, engineers, financial planners, physicians)

\$295 plus \$50 per each professional over one